

No. A-35011/5/2011-Ad.ED  
Government of India  
Ministry Of Finance  
Department of Revenue  
New Delhi

New Delhi, the 22<sup>nd</sup> July, 2011.

**OFFICE MEMORANDUM**

Subject :- Filling up of the 47 posts of Deputy Director of Enforcement in the Directorate of Enforcement on deputation/absorption basis at various Zonal and Sub-Zonal Offices of Enforcement Directorate-reg.

It has been decided to fill up the 47 posts of Deputy Director of Enforcement in the Pay Band-3, Rs. 15600-39100, Grade Pay of Rs. 6600 on deputation/absorption basis in one or more offices of Directorate of Enforcement, a subordinate organization under Ministry of Finance, in the following cities :-

Delhi, Jaipur, Chandigarh, Jalandhar, Srinagar, Lucknow, Kolkata, Patna, Ahmedabad, Hyderabad, Bangalore, Mumbai, Cochin, Guwahati, Chennai.

2. In terms of the Recruitment Rules, the following categories of officers are eligible:  
Officers of All India Services/Central Services/including State Police Organizations/Central Bureau of Investigation:

(a)(i) holding analogous post on regular basis in the parent cadre/department;

or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in the Pay Band- 3 of Rs. 15600-39100 and grade pay of Rs. 5400 or equivalent in the parent cadre or Department; or

(iii) with six years regular service in the grade rendered after appointment thereto on regular basis in Pay Band-2 of Rs. 9300-34800 and grade pay of Rs. 4800 or equivalent in the parent cadre or department; and

(b) (i) possessing experience of atleast five years in the field of intelligence, investigation work and adjudication or prosecution relating to fiscal/criminal laws; or

(ii) possessing experience of Banking or Accounts.

The departmental officers in the feeder grade who are in the direct line on promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation shall ordinarily not exceed 56 years, as on the closing date of receipt of applications.

For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.

3. **Duties of the post:-** The duties of the post of Deputy Director of Enforcement include investigation and adjudication of cases under the provisions of Foreign Exchange Management Act, 1999. He is also required to perform duties/functions in terms of the provisions of the Prevention of Money Laundering Act, 2002.

4. The pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M. No. 2/29/94-Estt (Pay-II), dated 5<sup>th</sup> January, 1994, as amended from time to time.

5. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forwarded in the proforma annexed so as to reach to the Under Secretary (ED), Ministry of Finance, Room No. 55, North Block, New Delhi **within 60 days** from the publication of this advertisement in Employment News/ Rozgar Samachar.

6. While forwarding the applications, **the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct** and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:-

- (i) Two copies of bio data
- (ii) Complete and up-to-date C.R. dossier for the last five years upto 2010-2011 or attested photocopy thereof
- (i) Vigilance Certificate/Clearance
- (ii) Integrity Certificate/Clearance
- (iii) Cadre Clearance
- (iv) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

Incomplete applications or applications not received through proper channel will not be entertained and will be rejected.

The candidates will not be allowed to withdraw their candidature subsequently on any ground.

(R.N. Singh)  
Under Secretary to the Govt. of India

CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/  
State Government Rules :
4. Educational Qualifications :
5. Whether Educational and other  
qualifications required for the post  
are satisfied. (If any qualification has  
been treated as equivalent to the one  
prescribed in the Rules, state the  
authority for the same).

Qualifications/Experience  
Required

Qualification/Experience  
possessed by the officer

- (1)
- (2)
- (3)

6. Please state clearly whether in the  
light of entries made by you above,  
you meet the requirement of the post :
7. Details of Employment, in chronological order. Enclose a separate sheet duly  
authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay/ Pay Band and Grade Pay	Nature of duties (in detail)
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8. Nature of present employment i.e.  
Ad-hoc or Temporary or Quasi-  
Permanent or Permanent. :

9. In case the present employment is held on deputation/contract basis, please state- :
- (a) The date of initial appointment :
  - (b) Period of appointment on deputation/contract :
  - (c) Name of the parent office/ organization to which you belong :
10. Additional details about present Employment
- Please state whether working under
- (a) Central Govt. :
  - (b) State Government :
- [indicate the name of address of your Employer (Cadre Controlling Authority) against the relevant column]
11. Please state whether you are working in the Directorate of Enforcement and are in the feeder grade or feeder to feeder grade. :
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
13. Total emoluments per month now drawn.
14. Additional information, if any, which you would like to mention in support of your suitability for the post. :
- (This among other things may provide information with regard to
- (i) additional academic qualifications
  - (ii) professional training and
  - (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)
- (Note: Enclose a separate sheet, if the space is insufficient).
15. Whether belongs to SC/ST :

16. Choice of posting (i) :  
(ii)  
(iii)

17. Remarks –

(The candidates may :  
indicate information with regard to  
(i) Research publications and  
reports and special projects

(ii) Awards/Scholarship/Official  
Appreciation

(iii) Affiliation with  
the professional bodies/institutions/  
Societies and

(iv) any other information

(Note : Enclose a separate sheet if  
the space is insufficient.)

**Declaration:-**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed at the time of selection for the post.

Signature of the candidate

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Countersigned

\_\_\_\_\_

\_\_\_\_\_  
(Employer with Seal)